



Truancy:

DEFINITION OF TRUANCY AND EXCESSIVE ABSENCES

- Absent 30 or more consecutive hours without a legitimate excuse;
- Absent 42 or more hours in one school month without a legitimate excuse;
- Absent 72 or more hours in one school year without a legitimate excuse, includes 'excessive absences':
- Absent 38 or more hours in one school month with or without a legitimate excuse;
- Absent 65 or more hours in one school year with or without a legitimate excuse.
- Absent 38 or more hours in one school month with a nonmedical excuse or without legitimate excuse
- Absent 65 or more hours in one school year with a nonmedical excuse or without a legitimate excuse

Ohio law requires that if a student is absent with or without legitimate excuse from school 38 or more hours in one school month, or 65 or more school hours in a school year, the following will occur.

The school's attendance officer will notify the child's parent, guardian, or custodian of the child's absences after the date of the absence that triggered the notice requirement. If a student's absences surpass the threshold for a habitual truant, the principal or chief administrator of the school or the superintendent of the school district shall assign the student to a district absence intervention team, which will develop an intervention plan for that student. Every effort will be made to include a parent, guardian or custodian as a member of the student's absence intervention team. Notice of the plan developed by the student's absence intervention team will be provided to the student's parent, guardian or custodian. (See attached template)

Some examples of intervention strategies are as follows:

1. Identify barriers that are contributing to the absenteeism
2. Collaborate and connect families to community partners to provide resources
3. RESOURCES PROVIDED TO THE STUDENT AND FAMILY

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| <input type="checkbox"/> Alarm Clock / Phone Call | <input type="checkbox"/> Extracurricular Activities | <input type="checkbox"/> Tutoring |
| <input type="checkbox"/> Parent Education Program | <input type="checkbox"/> Other academic resources | <input type="checkbox"/> Mentor |
| <input type="checkbox"/> School Counselor | <input type="checkbox"/> IEP/504 consideration | <input type="checkbox"/> IEP/504 review |
| <input type="checkbox"/> Student Counseling | <input type="checkbox"/> Parent Counseling | <input type="checkbox"/> Family Counseling |
| <input type="checkbox"/> Food Pantry/Meals | <input type="checkbox"/> Community Action | <input type="checkbox"/> Employment |



At no time, however, will students be expelled or suspended out of school due to excessive absences for truancy.

Excused absences:

Students are required to report absences when they are unable to attend school. Absences should be reported by contacting the attendance office. School must be notified 30 minutes prior to school starting on the day of the absence. Copies of doctor's excuses or other reasonable excuses can be mailed or sent via email to LAE@legacy1870.com to the school office.

Absences will then be judged as excused or unexcused by administration. A written statement of the cause for absence from the student/parent/legal guardian must be submitted to the school within five school days or the absence will be considered unexcused. Absences due to the following will be excused:

- Personal physical illness
- Personal mental illness
- Serious illness or Death in the family
- Observance of religious holidays
- Quarantine of the home
- Court subpoena
- Recertification with Ohio Department of Job and Family Service
- College Visitation
- Transportation due to inclement weather
- Medical or Dental appointment
- An emergency or circumstances that in judgment of the school constitute a good and sufficient cause of absence.

Make-up work for excused absences:

Makeup work includes computers and in class assignments. Teachers will assist a student with makeup work for excused absences; however, it is the student's responsibility to initiate make up work with each teacher. Students have a number of days absent to make up their missed work. In the case of tests, quizzes, and labs special arrangements will be made to afford the student enough time to make up work in all of his/her classes. A written plan is required with more than five days of absence.

Unexcused absences:

Unexcused absences are when student/parent/legal guardian fails to submit a written statement of the cause for absence within five school days of the absence.

Make-up work for unexcused absences:

Assignments for which a grade was taken for that class or day of unexcused absence may be counted as a zero at the discretion of the teacher.



Students who are suspended from school will be provided the opportunity to complete any classroom assignments missed because of the suspension. Teachers will notify the student and parent/guardian about all missed assignments and will provide the due date for the completion of the assignment. The teacher will ensure the students receive at least partial credit for a completed assignment.

This policy shall prohibit the receipt of a failing grade on a completed assignment solely on account of the pupil's suspension.