

Handbook and Uniform Acknowledgement Page

School Uniform: Students should wear the following uniform:

Shirt:

- **1.** Legacy Shirt:
 - Royal blue, light blue, Navy Blue, white or black polo (with the Legacy Logo)
 - Crew neck sweater
 - Upon enrollment, students will be provided with one uniform shirt.

2. Bottoms:

- Navy, black or khaki pants (jeans are NOT permitted).
- Navy, black or khaki shorts
- Skirts may also be worn but must be at least knee length. And must have solid color shorts or tights worn under them.
- Dresses may be worn with the Legacy Logo only
- **3.** Shoes: Close-toed shoes (sandals, slide on shoes, or flip flops are NOT permitted).
- **4.** Not Permitted: Students may NOT wear any of the following items to school:
 - Hoodies
 - Bonnets
 - Hoodies
 - DuRags
 - Sleep Scarves
 - Hats
 - Bandanas

Arriving Out of Uniform:

Students who arrive out of uniform will not be permitted to go to class or participate in school activities until they are in uniform.

Note: School will provide uniform pieces and notify families. If a student refuses to wear a uniform, they are picked up from school. Students will not be sent to class unless in uniform.

If a family cannot pick up a student who is refusing to wear a provided uniform, they will be ISS for the day and OSS the following day. Additional instances in which students arrive out of uniform will result in additional consequences and loss of privileges.



How to order uniform shirts:

- 1. Families can use the Google link below to place orders or pick up an order form from the office. https://docs.google.com/forms/d/1V8xGd0nErzv_yrhE71sxrjgbl8gXVOcVelpW10 https://docs.google.com/forms/d/1V8xGd0nErzv_yrhE71sxrjgbl8gXVOcVelpW10 https://docs.google.com/forms/d/1V8xGd0nErzv_yrhE71sxrjgbl8gXVOcVelpW10
- 2. Orders must be paid in full when submitted.
 - a. If using online order form. Submit the order form and submit your payment to either payment option below. Put Child's Name and number of shirts in Memo/Note line.
- 3. Payment options include cash, PayPal, and CashApp.

• a. PayPal: @FalCash4

• b. CashApp: \$FalCash4

- 4. Allow 1-3 business days for the order to be processed.
- 5. Uniform shirts with logos allow 7-10 business days for return.
- 6. Uniform shirts brought into the school will receive 3-5 business days turn around.
- 7. Those who wish to bring in their own polo shirts and/or pay with cash, will have the opportunity to do so, two days per week after school.
- 8. All students' shirts will be bagged and labeled my name and grade.
- 9. Completed polo shirts will be passed out to the students or can be picked up after school.
- a. Contact Ms. Allen if you wish to schedule a different delivery method

Contact Information:

Ms. Falon Allen

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Phone: (419)-632-2346