



Legacy Academy of Excellence
“Start creating your legacy of success!”
215 N. Trimble Road, Mansfield, Ohio 44906
Phone Number: 419.359.4432
www.Legacy1870.com

Feminine Hygiene Products – Implementation Steps

1. **Product Availability**

The school ensures that age-appropriate feminine hygiene products (e.g., pads) are stocked and available at no cost to applicable students during the school day.

2. **Access Locations**

Products are made accessible in discreet and appropriate locations such as:

- Main Office

3. **Student Access & Privacy**

Students may request or obtain products without question, stigma, or the requirement of parental notification. Privacy and dignity are prioritized at all times.

4. **Staff Awareness & Training**

All staff members and students are informed of the availability and location of products and trained to respond discreetly and supportively to student needs.

5. **Inventory & Restocking**

The school assigns responsibility to a staff member or department to monitor inventory levels and ensure products are restocked regularly.

6. **Funding & Sustainability**

Products are funded through school resources, grants, or donations to ensure continued availability throughout the academic year.

7. **Communication**

Information regarding the availability of feminine hygiene products is shared internally with staff and, when appropriate, included in student or family handbooks.